

COUNTY WATER DISTRICT OF BILLINGS HEIGHTS
BOARD OF DIRECTORS MEETING

March 11, 2020

The March 11, 2020 board meeting was called to order by President Wynn Pippin at 6:00 p.m. at 1540 Popelka Drive, Billings, MT.

Board Members: Wynn Pippin, Brandon Hurst, Jim Miller (absent), Roger Ostermiller, Jon Muessig (absent), Donna Dinsmore (absent), and Steve Blood

Also present: Duke Nieskens, General Manager
Peyton Brookshire, Assistant Manager
Suzie McKethen, Board Secretary

- **February Minutes for Approval**

Motion: Roger Ostermiller

Motion carried: 3-0

Second: Brandon Hurst

- **February Prepaid Bills for Approval**

Motion: Roger Ostermiller

Motion carried: 3-0

Second: Brandon Hurst

- **February Bills for Approval**

Motion: Roger Ostermiller

Motion carried: 3-0

Second: Steve Blood

- **Financial Statement for review**

- **Manager's Report – Duke Nieskens**

- The District received a reply from Tam Rodier, Program Director, City of Billings Community Development (CD) regarding the property at 930 Steffanich. Basically, CD/City of Billings have decided to demolish the property, and will not abide by the District's Water Service Retainer Agreement. The District has opted to abandon the service and pull the curb stop. When the CD/City of Billings decides what to build, the line inspection and system development fees will apply.
- The servicemen replaced a curb box and stop at 1508 Blackfoot. They also repaired a leak at 1340 Cheryl.
- Western Municipal Construction would like to start the Rawhide Transmission project as early as April 20. We are fine with that, but they were made aware of the 90-day completion timeline.

- Black Mountain Software (BMS) is the District's accounting and billing system. We are considering going to the "cloud". The office staff did a live demo, and the processing speeds were significantly higher. The cost would be approximately \$1,500 more each year. Peyton was able to negotiate our using it "live" for 3 months at no cost, to see if it really has all the bells and whistles. Currently, we pay an annual user fee, and BMS would also charge us a fee for the cloud. This would effectively be double charging us for the same service. Peyton was able to negotiate a lower cost.
- Peyton and Duke talked with the Board about completing some building improvements which include: flooring, desks, chairs, and additional map drawers. They have gotten bids on the flooring, and price checked the other items. The approximate cost would be \$20,000. With the maintenance free commercial grade flooring, which has a 25-year guarantee, we would save \$2,100 per year that Executive Cleaning charges for waxing and carpet cleaning. Roger Ostermiller made a motion to approve the building upgrades up to \$25,000. Brandon Hurst seconded. Motion carried 3-0.
- **Old Business:**
 - None.
- **New Business:**
 - None.
- **Executive Session**

There being no further business to come before the Board, a motion to adjourn was made by Roger Ostermiller. Brandon Hurst seconded. Motion carried 3-0. President Wynn Pippin adjourned the meeting at 6:26 p.m.

Suzie McKethen, Board Secretary

Wynn Pippin, President